



STATE OF ARKANSAS
City of Brookland

RESOLUTION 2017-11

A RESOLUTION AMENDING 2017 BUDGETS FOR THE GENERAL, STREET, AND UTILITY FUNDS FOR THE CITY OF BROOKLAND, ARKANSAS, AND FOR OTHER PURPOSES

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKLAND, ARKANSAS:

SECTION 1: The annual General, Street, and Utility Budgets for the City of Brookland, Arkansas for the year 2017 as approved by the Brookland City Council and filed with the City Clerk, is hereby amended to the extent reflected in the attached Amended 2017 Operating Budget Summary, per Municipal Budget Appropriations and Changes as defined in Arkansas Code Annotated 14-58-203.

SECTION 2: The funds necessary to carry out the purpose of said Annual Budget are hereby appropriated, and the disbursement of such funds is hereby authorized and directed.

SECTION 3: The Resolution is immediately necessary to insure the orderly operation of the City Government and the rendition of health, safety and welfare services to the citizens of Brookland.

THEREFORE, to provide continuous operation and services for the citizens of the City of Brookland, Arkansas, this resolution shall therefore be in full force and effect immediately upon passage.

Passed this 8th day of May, 2017.

ATTEST:


Billy Dacus, Clerk/Treasurer


Kenneth D. Jones, Mayor



Adopted 2017 General Fund Budget			
<u>General Revenues Income</u>		Amended	
		8-May	
<u>Other Revenue</u>	2017	2017	Mayor and Department Heads Reviewed
1% City Sales Tax Revenue	\$247,750.00	\$247,750.00	2017 Proposed Budgets October 24, 2016
307 Building/Misc Permits	\$64,800.00	\$64,800.00	Presented to City Council November
304 State County Sales & Use Tax Refund Distribution	\$415,000.00	\$415,000.00	21, 2016 for review.
303 County Turnback Revenue	\$31,000.00	\$31,000.00	Adopted 2017 General Fund Budget
321 District Court Revenue	\$64,500.00	\$64,500.00	By Resolution 2016-26, December
District Court-ASP Tickets	\$20,000.00	\$20,000.00	12, 2016 City Council Meeting
305 Franchise Tax Revenue	\$147,750.00	\$147,750.00	Amended May 8, 2017 Regular City
316 Interest Income	\$1,000.00	\$1,000.00	Council Meeting Resolution 2017-11
315 Misc Grant Income AHTD/Prj # 100804			by 6 yeas to 0 nays
Misc Grant Income AHTD/Prj # 100855	\$106,000.00	\$106,000.00	
319 Misc Revenue	\$1,000.00	\$1,000.00	
306 Mosquito Fee Income	\$33,000.00	\$33,000.00	
323 Museum Donations	\$800.00	\$800.00	
322 Other Police Income/Liab Ins	\$3,024.00	\$3,024.00	
320 Previous Year Carryover	\$160,000.00	\$179,431.11	
325 Privilege License	\$5,000.00	\$5,000.00	
Recycling Tipping Fee Revenue	\$3,816.00	\$3,816.00	
Recycling Funds	\$3,800.00	\$3,800.00	
Sale of Property/Equipment			
301 State Turnback Revenue	\$49,000.00	\$49,000.00	
Total Income		\$1,357,240.00	\$1,376,671.11
<u>Administrative Dept Expenses</u>			
1941 Firetruck Maintenance	\$500.00	\$500.00	
Advertising	\$1,000.00	\$1,000.00	
AHTD Grant PJ#100804-SRTS S.	\$0.00	\$0.00	
Tap Sidewalk Grant PJ #100855	\$106,000.00	\$106,000.00	
Bluebag Recycle Fee	\$3,516.00	\$3,516.00	
Bluebag Recycle Program	\$1,500.00	\$1,500.00	
Bldg/Land Improv-Purchase	\$30,000.00	\$30,000.00	
City Events/Festival	\$3,000.00	\$3,000.00	
City Park Exp/Grant	\$5,000.00	\$5,000.00	Elec and soft
Clean Sweep	\$3,500.00	\$3,500.00	
Cleaning Service/Uniforms	\$750.00	\$750.00	
Comm. Construction Surcharge	\$200.00	\$200.00	
Computer Exp & Repair	\$4,000.00	\$4,000.00	
Condemnation/Cleanup Expense	\$25,000.00	\$25,000.00	
Construction Surcharge Return	\$1,500.00	\$1,500.00	
City Drainage Expense	\$15,000.00	\$15,000.00	
Drug Test Fee	\$150.00	\$150.00	
Election Expense	\$1,000.00	\$1,000.00	
Equipment	\$2,000.00	\$2,000.00	
Fire Protection	\$62,638.00	\$62,638.00	
Fixed Asset Admin Vehicle Pymt	\$6,500.00	\$6,500.00	
Fuel & Oil-	\$2,000.00	\$2,000.00	
Inspection Expenses	\$5,500.00	\$5,500.00	
Insurance	\$3,500.00	\$3,500.00	
Insurance - Health	\$34,680.00	\$34,680.00	
Interest Expense	\$7,125.00	\$7,125.00	

Land Purchase	\$45,500.00	\$45,500.00	
Land Use Planning	\$7,200.00	\$7,200.00	
Miscellaneous Expense	\$1,500.00	\$3,000.00	
Mosquito Control City	\$12,144.00	\$12,144.00	
Mosquito Control Citizens	\$33,000.00	\$33,000.00	
Municipal League Dues	\$6,000.00	\$6,000.00	
Museum Expenses			
Office Equipment	\$6,700.00	\$6,700.00	Includes 1/2 Payment for Phones System
Office Supplies	\$5,000.00	\$5,000.00	
Payroll Taxes	\$10,965.00	\$13,200.00	
Planning Commission	\$7,500.00	\$7,500.00	
Postage	\$750.00	\$750.00	
Postage Meter Rental	\$350.00	\$350.00	
PPE - Safety Equipment	\$5,200.00	\$5,200.00	1/2 Price update Security Camera at CH
Professional Fees	\$5,000.00	\$7,500.00	
Public Safety Equipment	\$6,000.00	\$10,000.00	Battery Back up signal HWY 49 & School Street
Repair & Maint/Bldg & Grounds	\$50,000.00	\$50,000.00	Remodel 407 Holman
Repair & Maint. - Equipment	\$1,000.00	\$1,000.00	
Retirement	\$5,800.00	\$5,800.00	
Salaries			
Clerk/Treasurer	\$2,100.00	\$2,650.00	
Clerk/Treasurer Hourly Work Pay		\$18,097.00	
Semi Annual Bonus		\$400.00	
City Council	\$10,800.00	\$16,000.00	
Mayor	\$41,371.00	\$50,000.00	
Semi Annual Bonus		\$400.00	
Mayor City Council Meeting Pay	\$2,400.00	\$2,400.00	
Office Manager	\$41,496.00	\$41,496.00	
Semi Annual Bonus	\$400.00	\$400.00	2017 2017AM
City Inspector	\$34,528.00	\$34,528.00	\$154,587.00 \$173,121.00
Semi Annual Bonus	\$400.00	\$400.00	
Office worker 1 day a week	\$5,292.00		
Blue Bag/Custodian	\$15,800.00	\$6,350.00	
Equipment Street Dept	\$34,250.00	\$34,250.00	Equipment and Truck
Schools/Conference/CE Training	\$4,000.00	\$4,000.00	
Special Census CD Pay Back	\$22,335.00	\$22,335.00	Yrly Payment on Nelms Street
Supplies	\$1,250.00	\$1,250.00	Property Until Sold
1% Sales Tax Rev Transfer to SF	\$98,750.00	\$98,750.00	Dif is pymt on lease equip/truck Street Dept
Transfer to Utility	\$150.00	\$150.00	
Travel/Lodging Expenses	\$3,000.00	\$3,000.00	
Unemployment Tax	\$1,000.00	\$1,000.00	
Utilities	\$7,500.00	\$7,500.00	
Adm Total Expenses	\$861,990.00	\$890,759.00	
Police Department Expenses			
Advertising Expense	\$500.00	\$500.00	
BAC Test	\$750.00	\$750.00	
Cleaning Service/Uniforms	\$250.00	\$250.00	
Computer Exp & Repair	\$4,500.00	\$4,500.00	
District Court Costs	\$22,500.00	\$22,500.00	
Drug Testing Fee	\$500.00	\$500.00	
E-911 Dispatching Cost	\$5,000.00	\$5,000.00	

Equipment	\$5,000.00	\$5,000.00	
Fuel & Oil	\$17,500.00	\$17,500.00	
Insurance(w/comp&bldg)	\$6,000.00	\$6,000.00	
Health Insurance	\$63,000.00	\$63,000.00	
Vehicle Insurance	\$2,500.00	\$2,500.00	
Interest Expense/Supplies	\$2,500.00	\$2,500.00	
Jail Bill	\$10,000.00	\$10,000.00	
Misc. Expense & Supplies	\$750.00	\$750.00	
Office Equipment	\$750.00	\$750.00	
Office Supplies	\$2,500.00	\$2,500.00	PD Needs List
Payroll Taxes	\$17,215.00	\$16,250.00	Least Lethal Fire Arms
PPE Safety Equipment	\$4,000.00	\$4,000.00	2- Shot Guns \$850.00
Professional Fees	\$8,500.00	\$10,000.00	Ammo \$450.00
Repair Maint/Bldg & Grounds	\$3,000.00	\$3,000.00	Computer \$1,500.00
Repair & Maint Equipment	\$3,000.00	\$3,000.00	Bullet Proof Vest \$3,000.00
Retirement LOPFI	\$40,763.00	\$40,763.00	\$5,800.00
Salaries			Proposed Changes to Police Department 2017
Police Chief Jon Moore	\$46,675.00	\$41,907.00	
Semi Annual Bonus	\$400.00	\$400.00	
Police Captain Janssen Settlemaier	\$37,668.00	\$38,927.20	
Semi Annual Bonus	\$400.00	\$400.00	
Full Time CID/Patrol Officer Blake Miller	\$35,766.00	\$35,685.20	
Semi Annual Bonus	\$400.00	\$400.00	
Full Time Patrol Officer Cameron Sailors	\$33,155.00	\$33,155.00	
Semi Annual Bonus	\$400.00	\$400.00	
Full Time Patrol Officer	\$32,635.00	\$30,000.00	
Semi Annual Bonus	\$400.00	\$400.00	
2 Part Time Officer Salaries	\$13,832.00	\$13,832.00	
2 Semi Annual Bonus	\$400.00	\$400.00	
Over Time /School Traffic/Special	\$15,000.00	\$15,000.00	
Salary for a Data Entry Person	\$0.00	\$0.00	2017
Semi Annual Bonus	\$0.00	\$0.00	2017
			\$217,131.00 \$210,906.40
Training/Equipment	\$6,000.00	\$6,000.00	
Uniforms	\$2,000.00	\$2,000.00	
Utilities	\$15,000.00	\$15,000.00	
Vehicle Repair and Maintenance	\$7,500.00	\$7,500.00	
Police Dept. Expenses	\$468,609.00	\$462,919.40	
Total Expenses	\$1,330,599.00	\$1,353,678.40	
Revenue/Expense +/-	\$26,641.00	\$22,992.71	

Adopted 2017 Street Fund Budget		Amended			
Income	2017	8-May-17			
4-Lane Hwy. Construction Dist	\$78,000.00	\$78,000.00		Mayor and Department Heads Reviewed	
1% City Sales Tax Revenue	\$98,750.00	\$98,750.00	Less Equipment & Truck PYMT	2017 Proposed Budgets October 24, 2016	
County Turnback	\$16,300.00	\$16,300.00		Presented to City Council November	
Hwy Severance Turnback	\$7,200.00	\$7,200.00		21, 2016 for review.	
Interest Income	\$800.00	\$800.00		Adopted 2017 Street Fund Budget	
Misc Revenue	\$1,000.00	\$1,000.00		By Resolution 2016-26, December	
State Turnback	\$136,750.00	\$136,750.00		12, 2016 City Council Meeting	
Prev. Yr. Carryover Est	\$60,000.00	\$108,693.19		Amended May 8, 2017 Regular City	
Grant Funding/State Street Aid	\$0.00	\$0.00		Council Meeting Resolution 2017-11	
Total Income	\$398,800.00	\$447,493.19		by 6 years to 0 nays	
Expenses					
Computer Exp & Rep	\$2,000.00	\$2,000.00			
Street Drainage Expense	\$20,000.00	\$25,000.00			
Drug Testing Fee	\$200.00	\$200.00			
Equipment Purchases	\$15,000.00	\$15,000.00			
Fuel & Oil	\$8,000.00	\$8,000.00	Street Needs Request		
Insurance	\$8,000.00	\$8,000.00	Brush Hog	\$6,000.00	
Insurance Health	\$20,520.00	\$20,520.00	Forks	\$1,000.00	
Office Equipment	\$250.00	\$750.00	2- Weed Eater	\$900.00	
Office Supplies	\$250.00	\$250.00		\$7,900.00	
PPE Equipment	\$3,500.00	\$6,000.00	PPE Safety Equipment	\$6,000.00	
Professional Fees\Engineering	\$2,500.00	\$2,500.00	Truck Tool Box	\$325.00	
R & M Traffic Signal Expense	\$2,000.00	\$2,000.00	Misc Tools	\$500.00	
Rep & Maint Sidewalks	\$20,000.00	\$25,000.00	Diesel Tank 50 Gal	\$325.00	
Rep & Maint Bldg & Grounds	\$1,250.00	\$1,250.00	12 volt fuel pump	\$325.00	
Rep & Maint Streets	\$125,000.00	\$152,500.00		\$1,475.00	
Repair & Maint. Equipment	\$20,000.00	\$20,000.00	Road Grader Estimate Parts		
Retirement	\$4,132.00	\$4,132.00		\$15,375.00	
Street Signs	\$4,500.00	\$4,500.00			
Street/Traffic Light Expense	\$20,000.00	\$25,000.00			
Supplies	\$750.00	\$1,500.00			
Salaries					
Street Full Time Employee	\$27,248.00	\$27,248.00			
Bonus	\$400.00	\$400.00			
Street Full Time Employee	\$24,960.00	\$24,960.00			
Bonus	\$400.00	\$400.00			
Part Time Employee	\$13,728.00	\$13,728.00			
Bonus	\$200.00	\$200.00			
Part Time Employee	\$4,992.00	\$4,992.00			
Bonus	\$300.00	\$300.00			
2/Temp Employees April-Sept	\$29,536.00	\$29,536.00			
Payroll Taxes	\$6,500.00	\$6,500.00			
Utilities/Propane Gas	\$2,500.00	\$2,500.00			
Misc Exp	\$200.00	\$200.00			
Cleaning Service/Uniforms	\$2,750.00	\$2,750.00			
Hand Tool/Shop Equipment	\$1,000.00	\$1,000.00			
Advertising	\$500.00	\$1,000.00			
Total Expenses	\$393,066.00	\$439,816.00			
Revenue/Expense +/-	\$5,734.00	\$7,677.19			

Adopted 2017 Utility Budget		Amended	
		8-May	
Utilities Revenue	2017	2017	Mayor and Department Heads Reviewed
Fed Pure Water Act	\$1,200.00	\$1,200.00	2017 Proposed Budgets October 24, 2016
Garbage Fee	\$10,000.00	\$10,000.00	Presented to City Council November
Insurance Settlement Proceeds			21, 2016 for review.
Penalty Revenue	\$16,600.00	\$16,600.00	Adopted 2017 General Fund Budget
Water Income	\$310,250.00	\$310,250.00	By Resolution 2016-26, December
Sewer Revenue	\$278,750.00	\$278,750.00	12, 2016 City Council Meeting
Adjustments	\$3,000.00	\$3,000.00	Amended May 8, 2017 Regular City
Mosquito Fee Income	\$33,000.00	\$33,000.00	Council Meeting Resolution 2017-11
Interest Income	\$3,000.00	\$3,000.00	by 6 years to 0 days
Miscellaneous Revenue	\$51,700.00	\$51,700.00	
Previous Year Revenue Est	\$264,000.00	\$361,638.85	
Animal Control Revenue	\$750.00	\$750.00	
Bad Debt Collected	\$3,600.00	\$3,600.00	
Misc Grant Income	\$9,600.00	\$9,600.00	
Total Income	\$979,450.00	\$1,077,088.85	
Utilities Expense			Utilities Needs List
Animal Control Expense	\$10,000.00	\$10,000.00	Back Hoe / Lease to Purchase \$80,000.00
Animal Control Food Expense	\$1,000.00	\$1,000.00	Pond Aerator \$42,000.00
AR One Call Fees	\$1,500.00	\$1,500.00	2" Blower WWP \$3,000.00
Auditing	\$5,000.00	\$5,000.00	Filter Drop Indicators \$160.00
Bank Service Charge	\$100.00	\$100.00	Filter Gauges \$240.00
Building Improvement/Purchases	\$12,100.00	\$12,100.00	Disc Air Defusers \$23,000.00
Chemicals-Waste Plant	\$3,000.00	\$3,000.00	Chemical Feed Pumps \$3,874.00
Chemicals-Well House	\$45,000.00	\$45,000.00	Chlorine Emergency Kit \$2,300.00
Computer Exp & Repair	\$1,000.00	\$5,000.00	Valve Box Cleaning Tool \$300.00
Contract Labor	\$5,000.00	\$5,000.00	Liquid Smoke for testing \$500.00
Drug Testing Fee	\$150.00	\$150.00	City Radio Hand Held \$500.00
Election Expense			Suction Hose 4" WW pump \$800.00
Engineering Expense	\$3,000.00	\$3,000.00	Dis Charge Hoses WW pump \$188.00
Equipment Purchases	\$42,000.00	\$42,000.00	Includes New Backhoe lease payment \$69,888.00
Fuel & Oil	\$7,500.00	\$7,500.00	Tri pod Kit Man Hole \$6,000.00
Insurance	\$6,300.00	\$6,300.00	Full Body Harnes/vest Safety \$375.00
Health Insurance	\$48,840.00	\$48,840.00	Traffic Cones \$350.00
Lab Supplies	\$3,000.00	\$7,500.00	
Miscellaneous Expenses	\$1,250.00	\$1,250.00	ICS Chain Saw \$2,700.00
Misc. Dues & Fees	\$7,500.00	\$10,000.00	Deep well socket for saddles \$350.00
Office Equipment	\$3,500.00	\$3,500.00	
Office Supplies	\$6,000.00	\$6,000.00	
Postage	\$5,000.00	\$5,000.00	
PPE Safety Equipment	\$13,750.00	\$20,000.00	includes 1/2 WC Camera Seq Sys/Check caution sign
Principal on Notes	\$36,635.00	\$36,635.00	Utility Lex Mark Printer WB \$800.00
Professional Fees	\$5,000.00	\$5,000.00	Phone System \$2,500.00
Repair & Maint/Building & Grounds	\$7,500.00	\$7,500.00	Camera System \$4,700.00
Repair & Maintenance Sewer	\$55,000.00	\$69,888.00	
Repair & Maintenance Water	\$30,000.00	\$30,000.00	
Repair & Maintenance Equipment	\$5,000.00	\$10,000.00	Purchase of Back Hoe & Aerator

Retirement	\$9,410.00	\$9,410.00	
School / Conference	\$2,000.00	\$2,000.00	
Sewer Improvements	\$151,000.00	\$175,000.00	Complete GSS & New Aerator Big Pond
Supplies	\$500.00	\$500.00	
Supplies-Sewer	\$6,500.00	\$6,500.00	
Supplies-Water	\$25,000.00	\$25,000.00	
Unemployment Tax	\$2,000.00	\$2,000.00	
Water improvement Project	\$60,000.00	\$60,000.00	
Water Improvement Prjt Reserve	\$3,000.00	\$3,000.00	
Water Testing Fee	\$4,000.00	\$4,000.00	
Salaries			
Water/Waste Water Superintendent	\$38,147.00	\$38,147.00	
Annual Bonus	\$400.00	\$400.00	
Waste Water Operator	\$35,880.00	\$35,880.00	
Annual Bonus	\$400.00	\$400.00	
Water Clerk	\$27,040.00	\$27,040.00	
Annual Bonus	\$400.00	\$400.00	
1 Full Time Employees @ \$10 per hr	\$22,880.00	\$22,880.00	
Annual Bonus	\$400.00	\$400.00	
Salary Part Time Office Worker	\$0.00	\$0.00	
Health Insurance	\$0.00	\$0.00	
Annual Bonus	\$0.00	\$0.00	
Payroll Tax	\$9,700.00	\$9,700.00	
Travel/Lodging	\$3,000.00	\$3,000.00	
Utilities	\$65,000.00	\$65,000.00	Estimated new well and growth
Bad Debts	\$4,000.00	\$4,000.00	
Misc Expense	\$2,000.00	\$2,000.00	
Interest Expense on Notes	\$46,500.00	\$46,500.00	
Uniforms	\$3,000.00	\$3,000.00	
Hand Tools/Shop Equipment	\$6,500.00	\$6,500.00	
Mosquito Fee Income	\$32,540.00	\$32,540.00	
Advertising	\$1,500.00	\$1,500.00	
Total Expenses	\$933,322.00	\$994,460.00	
Balance +/-	\$46,128.00	\$82,628.85	
Break down of Principal on Notes:			
Rural Development	\$21,175.00	\$21,175.00	
ANRC	\$15,460.00	\$15,460.00	
Total Principal	\$36,635.00	\$36,635.00	
Breakdown of Interest on Notes			
Rural Development	\$26,177.00	\$26,177.00	
ANRC	\$19,214.00	\$19,214.00	
Total Interest	\$45,391.00	\$45,391.00	